

RCTB RICHLAND COUNTY TRANSIT BOARD

19 N. Main St. Mansfield, Ohio 44902 419-774-5684 fax 419-774-5685

MINUTES OF the February 14, 2022 RCT Board meeting

PRESENT:

Board: Scott Heimann, Clint Knight, Carl Neutzling, Ed Pickens, Crystal Weese, Nicole Williams

RCRPC staff: Jean Taddie

First Transit (via Zoom): Tara Burchett

Guest: Carl Hunnell, Richland Source

ABSENT: Leona Smith

Call to Order

Chairman Clint Knight called the annual meeting to order at 4 p.m.

Recommended Actions

1. Routine Matters – CONSENT AGENDA

The Bills to Pay, Minutes from the January 12 RCTB annual meeting and January 20 Finance Committee meeting, January TMR and RCTB financial reports, GM and ridership reports, status of grant programs, and an advertising update were provided in advance for review.

Jean Taddie called out the changes highlighted on the grant report: \$520,000 budget amendment for 5307 grant, \$106,664 received from ODOT for 2020 Elderly & Disabled reimbursement, and a FTA 5307 partial apportionment for 2022 of \$407,945. Jean noted that 2 utility bills were paid prior to the board meeting in order to avoid penalties and shut off.

The board asked about RCT's advertising rates, which Jean sent in follow up after the meeting.

Ed Pickens made a motion to approve the consent agenda. Carl Neutzling seconded the motion. With no further discussion, the motion carried.

Old Business

During the TransLoc (formerly DoubleMap) AVL system update, Jean noted that RCTB is still receiving invoices for annual service. Per prior discussions with the the TransLoc management and legal team, we were not supposed to be charged until one year from our

“go live” date. They are saying we went live in January 2022, and they no longer have a dedicated rep helping with issues. Chris has to contact their customer service help line to address the problems with the ADA call outs and lack of reports. Once the RCTB Operations & Safety Committee is set up, they will help address this matter. The one working component is the bus tracking, so RCT customers should be encouraged to use this function.

A report of upcoming procurements and major purchases was provided in advance for board review. The Transportation Development Plan committee that was established to assist with developing the TDP RFP and hiring the planning consultants will hold their first meeting within the month.

An updated ODOT resolution allowing the fiscal officer to execute a state cooperative purchasing agreement for 3 cutaway buses was provided in advance for review. The decision team for this purchase will be the fiscal officer and general manager, with input from the First Transit and TMR team.

Nicole Williams made a motion to approve the updated ODOT resolution. Carl Neutzling seconded the motion. With no further discussion, the motion carried.

The Transit Tire RFP is in the final stages of review by the Prosecutor’s office. The board referred the Tire RFP and potential contract to the Finance Committee for review and recommendations. Bids will be due by 1pm on March 8. The Finance Committee meeting was scheduled for 8:30a on March 9 to review any bids received.

New Business

RCTB’s CDBG application to the City of Mansfield was provided in advance for review. Jean noted that RCTB is applying for \$62,160 to support ADA required para-transit, door-to-door service in Mansfield, commonly known as Dial A Ride.

Carl Neutzling made a motion to approve the CDBG application. Ed Pickens seconded the motion. With no further discussion, the motion carried.

Chairman Knight will reach out to confirm if Leona Smith will be able to attend future RCTB meetings, due to her work schedule.

Clint noted that organizers of the Inkarceration festival are seeking ADA transportation for 7-15 through 7-17. Jean will research FTA rules on RCTB’s eligibility, since FTA restricts charter bus service for public transit.

Other Business from the Floor

Due to schedule conflicts with at least 3 board members, the March meeting date was moved to March 14 at 3pm.

Executive Session (if necessary)

There was no executive session.

Adjourn

There being no further business, Nicole Williams made a motion to adjourn. Carl Neutzling seconded the motion. With no further discussion, the motion carried.


The meeting adjourned at 4:56 p.m.

Next Meeting

The next regular monthly meeting is scheduled for Monday, March 14 @ 3pm.



Scott Heimann, Secretary

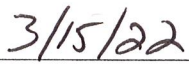


Date

The undersigned duly qualified and acting chairman of the Richland County Transit Board certifies that the foregoing is a true and correct copy of the minutes, approved at a legally convened meeting of the Board, of the RCTB meeting held on February 14, 2022.



Clint Knight, Chairman



Date