

# Richland County Regional Planning Commission

**TECHNICAL ADVISORY COMMITTEE MEETING**

# 16 N Walnut St, Mansfield, OH

February 12**,** 2024 2:00 pm

**Minutes**

# Meeting called to order by Jason Burgholder at 2:03 pm

# Motion to add Bob Jarvis as an official member of the Technical Advisory Committee was made by Adam Gove, Larry Weirich seconded, motion carried.

1. **Roll Call**

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| --- | --- | --- | --- |
| **Technical Advisory Committee** | **Present** | **Chair \* / Vice Chair** | **Present** |
| Adam Gove | X | Bob Bianchi \* |  |
| Bob Bianchi |  | Jason Burgholder | X |
| Jason Burgholder | X | **TAC - Attendee** |  |
| Jason Larson |  | Jean Taddie | X |
| Jeff Kennedy | X | Adam Hill-Warren | X |
| Jennifer Gray |  | Betsy Chapman | X |
| Bob Jarvis | X | Jason Werner | X |
| Joe Gies | X | Jotika Shetty | X |
| Larry Weirich | X | Pong Wu | X |
| Scott Ockunzzi | X |  |  |
| Randy Hutchinson |  |  |  |
| Patrick Schwan |  |  |  |

1. **Approval of Minutes of the TAC Meeting on October 10th, 2023  
     
   *Joe Gies made a motion to approve the minutes as presented, Adam Gove seconded the motion and it carried***
2. **Resolutions**
   1. **Resolution 24-07** 
      * Supporting ODOT CY24 Safety Performances Measures
      * Every year we set up targets with ODOT, 5 this year
      * Jotika Shetty asked a question regarding the number of fatalities target. Scott assured us that it is just target number and we won’t be penalized if that number is higher or lower than the target.
      * Adam asked if our targets are going up or down and it was confirmed they are going down
   2. **Resolution 24-08**
      * Adopting the Adjusted Urban Area Boundaries
      * Every year since 2020 we set up an adjustment to our urbanized area. This is important because our Federal-Aid Roadways is effected by this
      * Slideshow was shared with data regarding this and can be found in the google drive where meeting documents are stored here - [TAC Google Drive](https://drive.google.com/drive/folders/1wJ-MtqEH0pV3fpU5rbokcJ08I8KbnB8z)
      * Scott O asked if we had looked at our map and if there were any changes to it – no.
   3. **Resolution 24-09**
      * Adopting 2024 Public Participation Plan
      * As part of the LRTP, we must adopt a plan for public participation
   4. **Resolution 24-10**
      * Amending the FY2024 – FY2027 Transportation Improvement Program
      * Purchase of transit vehicles, replacements
      * Add more 5307 funds and some state awards to Transit operations

***Joe Gies made a motion to approve the resolutions as presented, Larry***

***Weirich seconded the motion and it carried.***

1. **For Information (Transportation Planning & Project Updates)**
   1. **Current Project Updates**
      * 2025-2050 LRTP Updates (Public Involvement Process will start in April)
        + Website is ready
        + Talked with Consultant
        + Invitations to public meetings have been sent out 2/21/24
      * Update 2024 Public Participation Plan (PPP)
        + We have asked for the projector in the meeting room be updated along with the TV’s for better resolution and public access.
      * SR13 & Railroad at Grade Crossing
        + Bob Bianchi working with consultant on the scope of the work
        + Scott O said the format of the Ontario project was the base and was adapted for SR13
        + Bob Bianchi will send proposals out for review
        + Corridor study at this point in time for different scenarios
        + There are federal and state programs for railroad grade separation that could help with this in the future
      * FY 2025 2024-2027 TIP Projects
        + Recently had project lock down
        + Adam Hill-Warren shared a spreadsheet with a project breakdown for this time period
        + Plymouth Safe Routes to School pushed back to 2026 – Scott O was able to secure more funds
        + Bike trail moved to 2026
        + Scott O Mentioned that one of the projects would have to be split into 2 separate projects
        + Jean Taddie asked about the Bike Trail – Parks board was told there were no local matching funds and ODOT was covering the whole project. Is that accurate? Scott O to check but thinks the local match may be toll revenue credit
        + Total so far is $23,008,480.93
        + Scott O said the only question they have so far regards funding – Scope of services and award letter sent out do not match so wanted to make sure we are all on the same page
      * Roundabout Before/After Analysis
        + Cook Rd/Mansfield-Lucas Rd
        + 2023 only had 4 crashes, only half of the crashes seen in 2022 before the roundabout
        + ODOT is gathering historical data for all volumes and delays between 2023 and prior to 2019 to see what the patterns are
      * Pavement Survey Project Update
        + Local Roads Pavement Conditions within the Municipalities
        + Traffic Sign Conditions
        + Pavement Marking Conditions
        + Lane Marking Conditions
        + Sidewalk Conditions within the Municipalities
   2. **Projects to be Considered in UPWP for FY 2025 OWP (7/1/2024-6/30/2025)**
      * 2025-2050 LRTP Update Project (Continues)
      * Traffic Monitoring Program (list of fixed counting locations will be created)
        + Monitoring program to be set up
        + Scott mentioned a website that should house numbers for state and local roads to use as a starting point
        + A map will be sent to mark what each municipality wants to focus on
      * Biennial Regional Safety Analysis & Report (2018-2022)
        + Scott asked if this would be held in house or through a consultant - some will be in-house, some may be handled by a consultant
      * RCRPC Freight Study and Plan
        + Scott suggested that Erie county just completed theirs and could be used as a resource
      * Regional Active Transportation (Bike/Ped) Plan
        + At some point, a choice will need to be made between the freight study and the Active Transportation projects
      * Projects Received via Call for Project Study
      * Prepare the Document for Procurement of Consultant Services & the Cost of the Transportation Professional Service is Equal or Less Than $50,000
        + Will be submitted as resolution at future meeting once completed
      * Adam Gove asked if there are certain tasks we will be looking for – we are just looking for types of things we want to do and ballpark figures to submit. This is picking a consultant and helping to jumpstart the projects
      * Jean Taddie asked if Transit is in the scope of the Regional Active Transportation Plan – yes and is part of the long range plan
2. Other Transportation Issues from the floor and comments  
   1. Lawrence Hall called to let us know that All Aboard Ohio is having an event in Crestline on 2/22 to discuss Amtrak expansion in Ohio.
      * Jotika Shetty mentioned she reached out to them about speaking at the Full Commission meeting and if they can find a speaker, they may be attending.
3. Adjournment (Next TAC Meeting, May 13th Monday @ 2 pm)

***Joe Gies made a motion to adjourn, Larry Weirich seconded and the motion***

***Carried.***

This meeting is open to the public and citizen input is encouraged. Any person wishing to speak on any scheduled item may do so upon recognition of the Chairperson. In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting should contact the RCRPC/MPO 48 hours prior to the meeting by calling (419) 774-5684, or email to [rcrpc@rcrpc.org.](mailto:rcrpc@rcrpc.org) The MPO’s planning process is conducted in accordance with Title VI of the Civil Rights Act of 1964 and Related Statutes. Any person desiring to have an item placed on the agenda shall make a request in writing with a description and summary of the item, to the RCRPC/MPO Transportation Technical Director or MPO Chairman 14 days prior to the date of the next scheduled meeting of the MPO.

**19 N main Street • Mansfield, Ohio 44902-1777• Phone: (419) 774-5684 • Fax: (419) 774-5685**